

Harvest Operations Corp. is a diverse energy company based out of Calgary offering exposure to conventional upstream oil and natural gas production and SAGD operations. We are focused on identifying opportunities to create and deliver value with an active development program and a technical approach taken to maximize our assets.

Harvest has an immediate opening for a **Team Lead, Accounting** reporting to the VP, Finance and Controller. This is a **permanent full-time** position based in Calgary.

Key Responsibilities:

- Oversee the JV Accounting team to ensure timely, accurate review of partner billings for cheque runs and monthly adjustments
- Oversee the Equalization group to ensure timely processing of 13 month adjustments
- Oversee the Senior Production Accountants and provide assistance and support as required to the Production Accounting Team
- Coordination and handling of JV audits, external and internal
- Prepare partner delinquent account analysis to proactively manage high risk accounts and coordinate monthly meetings with internal stakeholders to discuss strategy to collect such accounts
- Review and approval of monthly JV cheque runs, including maintaining a variance summary of prior month runs
- Track expenses for the Orphan Well Fund and assist Land with applications
- Handle Service Agreements distributed from Joint Venture and ensure setup in Metrix and/or manual handling by production accountant
- Provide a constructive approach to team with Communication, planning for current and future
- Assist in hiring process – review resumes, attended interviews when available and part of final decision process
- Assignment of workload and individuals on A & D (Acquisitions and Dispositions)
- Participate in formal staff review process (provide feedback on concerns)
- Desk load leveling within team as needed
- Team Meetings – with Senior JV & PA, as well as operation accounting group meetings
 - Provide direction and support in the professional development of staff (Suggestions on courses, exposure, and desk load etc.)
 - Ensure royalty income is being booked in an accurate and timely manner
 - Ensure team is following appropriate accounting procedures and processes, reporting, SOX (Sarbanes-Oxley Act), partner related issues and regulatory - EPAP
 - Advise PA's to review for accruals or potential audit flags
 - Ensure group is updated on Regulation changes (Directives 7 & 17)
 - Mentor/Assist when there are difficult partner issues
 - Encourage working with field and measurement for their properties
 - Individual and Group training with Team Members if required – such as new systems/upgrades etc.
 - General trouble shooting with Metrix / Qbyte FM or other production issues
 - Work with internal and external auditors on queries, including attending meetings when required
 - Approval of Vouchers-ensuring appropriate backup, explanations included where deviations occur and Accounts are cleared (A/R – Accounts Receivable) or documentation is provided
 - Other responsibilities and duties as required and as assigned by VP Finance

Qualifications:

- CAPP certification required
- Minimum of 15 Years of experience in JV and Production and Revenue Accounting
- Minimum of 5 Years of Supervisory Experience in Accounting
- Highly knowledgeable on current provincial rules and regulations
- Excellent understanding of production accounting and financial processes required
- Strong knowledge of JV accounting, including PASC accounting procedures and JV agreements and contracts
- Working knowledge of CCAA, Receiverships and bankruptcies from an accounting perspective
- Possess very good communication and interpersonal skills
- Excellent analytical, time management and problem solving skills
- Ability to multitask
- Self-starter
- Ability to work independently and as part of a team
- High ethical standards
- Strong interpersonal and communication skills for interacting with other accountants, departments, field operators and senior management.
- Systems / Software knowledge including QBYTE FM/Outlook/Optix, Metrix, Energy Link, Enote, Petrinex among others

Please visit Harvest's website at www.harvestenergy.ca to learn more about our company.

Please send your resume and cover letter to:

Harvest Operations Corp.
1500, 700 – 2nd Street SW
Calgary, AB T2P 2W1
Email: careers@harvestenergy.ca

***Please reference “Job Posting - #10114 Team Lead, Accounting” in the subject of your email.**

We sincerely thank those who apply, however, only those applicants selected for an interview will be contacted.