

Harvest Operations Corp. is a diverse energy company, based out of Calgary, offering exposure to conventional upstream oil and natural gas production and SAGD operations. We are focused on identifying opportunities to create and deliver value with an active development program and a technical approach taken to maximize our assets. Harvest is committed to protecting the health and well-being of our people, the public and the environment through every decision and action taken each day.

Harvest has an immediate opening for a **Production Accountant Team Lead**, reporting to the Controller. This is a permanent position based out of the Calgary office.

**Key Responsibilities:**

- Production
  - Set up new wells, batteries, 3<sup>rd</sup> party locations in Metrix as per the flow schematics and confirmed WSS data;
  - Third Party Receipts Analysis;
  - Reconcile and investigate any PVR and third party volume discrepancies;
  - Load Data into Metrix for process, review and reporting;
  - Provide oil, gas and NGL splits to partners and sales point;
  - Confirm volumes with TIK (Take In Kind) partners and delivery points;
  - Input and process monthly volumetric data submissions into Petrinex for Alberta and BC to meet regulatory deadlines;
  - Work with Government, Partners and 3<sup>rd</sup> party to correct any imbalances;
  - Input and process monthly SAF/OAF data submissions into Petrinex for Alberta and BC to meet regulatory deadlines;
- Regulatory
  - Ensure compliance with Enhanced Production Audit Process (EPAP) controls and Joint Venture Agreements;
  - Support the EPAP Audit Process and ensure compliance with Directive 017 reporting requirements in Petrinex;
  - PAD – Investigate any issue that may appear on the Production Allocation Discrepancy (PAD) Report;
  - CAI – Follow up with Field staff and or Measurement for any items that may appear on the Compliance Assessor Indicator Report (CAI);
  - Work with Measurement Team to review Schematic Delineation and Reporting for properties;
- Revenue / Financial
  - Ensure volume and financial data of revenue being paid is the correct amount and accurately represents volumes in PVR and investigate any imbalances;
  - Process revenue in Metrix and into Qbyte FM to allocate to well level;
  - Calculate Crown, Freehold and GORR royalties, respond to queries, investigate discrepancies;
  - Reconcile shared revenue split to multiple locations/Control Groups in Metrix;
  - Reconcile JIB revenue for assigned properties and assist Joint Venture Accountants on JIB queries;
  - Create and manage the outgoing invoices to any partner or third party as per our fee structure on the Joint Venture agreements;
- Analysis
  - Volumes, prices, royalties and third party charges are reviewed monthly;
  - Overhead and processing charge Review;
  - Reconciliation on any variances compared to Government (Zones, Deliveries etc.);

- Assists or responds to Equalization, Payout and Audit queries (Internal and External);
- Leadership
  - Workload management and distribution;
  - Communication;
  - Problem solving;
  - Process review and improvement;
  - Training new staff members

**Qualifications:**

- CAPPA certification required;
- Minimum of 10 Years of experience in Production and Revenue Accounting;
- Highly knowledgeable on current Provincial rules and regulations;
- Excellent understanding of production accounting and financial processes required;
- Experience with Qbyte FM, Metrix, Optix for Metrix, CS Explorer;
- Strong working knowledge of Petrinex;
- Strong MS Excel, MS Access knowledge

Please visit Harvest's website at [www.harvestenergy.ca](http://www.harvestenergy.ca) to learn more about our company.

Please send your resume and cover letter to:

Email: [careers@harvestenergy.ca](mailto:careers@harvestenergy.ca)

**\*Please reference "Job Posting - 103336 – Production Accountant Team Lead" in subject of your email.**

We sincerely thank those who apply, however, only those applicants selected for an interview will be contacted.