



Harvest Operations Corp. is a diverse energy company, based out of Calgary, offering exposure to conventional upstream oil and natural gas production and SAGD operations. We are focused on identifying opportunities to create and deliver value with an active development program and a technical approach taken to maximize our assets.

Harvest has an immediate opening for a **Senior Human Resources Advisor**, reporting to the Manager, Human Resources & Corporate Services, the Senior Human Resources Advisor provides recommendations and guidance to all staff in all areas of Human Resources. This is a **full-time Consultant** position based out of the Harvest Calgary office.

Key Responsibilities:

- Lead and provide guidance to other stakeholders to execute full Cycle employee lifecycle process through workforce planning, recruitment, onboarding and offboarding
- Contribute to the development and implementation of Human Resources policies and practices
- Contribute to the development of Human Resources talent acquisition metrics, dashboards, and reports to support the business needs.
- Provide guidance to leaders and employees with respect to compensation, recruitment, and employee relations
- Contribute and provide guidance to other human resources team members with the implementation of HRIS system

Skills and Knowledge:

- Experience with Dayforce or other HRIS systems
- Ability to maintain and preserve strict confidentiality
- Self-motivated and experienced working in a high paced office environment
- Strong computer skills in MS Office (Word, Excel, PowerPoint, Visio, Outlook)
- Strong communication skills, verbal, written
- Knowledge of applicable human resources legislation, policies and practices including Employment Standards Code for Alberta and British Columbia

Education:

- Minimum 10 years of progressive HR experience with 3 to 5 of those years in an advisory capacity
- Bachelor's degree or diploma in Human Resources or equivalent experience
- Oil and Gas industry experience is an asset

Please visit Harvest's website at www.harvestenergy.ca to learn more about our company.

Please send your resume and cover letter to:

Email: careers@harvestenergy.ca

***Please reference "Job Posting - #10254 –Senior Human Resources Advisor" in the subject of your email.** We sincerely thank those who apply, however, only those applicants selected for an interview will be contacted.