



Harvest Operations Corp. is a diverse energy company based out of Calgary offering exposure to conventional upstream oil and natural gas production and SAGD operations. We are focused on identifying opportunities to create and deliver value with an active development program and a technical approach taken to maximize our assets.

Harvest has an immediate opening for a **Capital Accounting Analyst**, based in Calgary and reporting to the VP of Finance.

**Key Responsibilities:**

- Prepare monthly and quarterly capital reporting and analysis
- Manage the monthly capital accrual process
- Respond to financial inquires when needed by gathering, analyzing, and interpreting data
- Manage AFE workflow / process for Operated and Non-Operated and as it relates to internal and external approvals, Mail Ballots and / or Independent Operations Notices
- AFE management including AFE set-up, Revisions and Supplements. Verify and set up working interest percentages and correct overhead
- Act as a backup for the Financial Analyst position
- Participate in ad-hoc projects when required

**Qualifications:**

- University certificate or degree in a related field
- Accounting designation, with at least four years of post-designation experience
- Knowledge of Oil and Gas sector and surrounding reporting and accounting issues
- Attention to detail and deadline-oriented with strong analytic and problem solving skills
- Proficient communication skills and a team player
- Advanced skills with Microsoft Excel
- Knowledge of Qbyte, AFE Navigator, CS Explorer, Well view would be an asset

Please visit Harvest's website at [www.harvestenergy.ca](http://www.harvestenergy.ca) to learn more about our company.

Please email your resume and cover letter to: [careers@harvestenergy.ca](mailto:careers@harvestenergy.ca)

**\*Please reference "Job Posting - #10090 – Capital Accounting Analyst" in the subject of your email.**

We sincerely thank those who apply, however, only those applicants selected for an interview will be contacted.